<u>Directions</u>: Use these simple steps to serve as a guide for a successful application.



<u>Step One</u>: Go to Indiana Farm Bureau Website. (<u>www.infb.org</u>)

<u>Step Two</u>: Hover over the "Our Programs" and select the "Young Farmers & Ag Professional" selection.





<u>Step Five</u>: Arrive to the INFB Ag Literacy Challenge page.

> Page provides pertinent information for award program

<u>Step Six:</u> Click on the **RED** button "Click here to apply".





Indiana Farm Bureau [.]	LOCOUT
APPLICANT INFORMATION	SAVE & LOGOUT Username will be indicated
FFA CHAPTER NAME	
* SCHOOL NAME	Step Ten: Fill-out Page 1 of application:
PRINCIPAL FIRST NAME	• Fill out all required information.
* PRINCIPAL LAST NAME	 Notice: throughout the application
* PRINCIPAL EMAIL	anything with a red asterisk will indicate required.
* ADVISOR FIRST NAME	• Make sure phone number is listed in the
	following form:
* ADVISOR LAST NAME	0 555-5555
* ADVISOR EMAIL	• Ag Literacy Committee:
	Those are the students who may
	o mese are the students who may
EXT	potentially attend the Elite Leadership
US: 402-555-1212	Luncheon if chapter is selected.
* NAMES OF STUDENTS WHO ARE INVOLVED WITH AG LITERACY COMMITTEE.	 Click on the Blue Button "Save and Advance"
○1	to move on.
* STUDENT 2	6 P a g
<< BACK	SAVE AND ADVANCE



Indiana Farm Bureau'	Step Twelve: Fill-out Page 3 of application:
Subject Applicit Subject Subject <th> Highlight ONE-chapter activity that meets the first objective of the program: Help consumers become better informed about Indiana agriculture 3 attachments are required Each attachment is limited to 3MB size Click on the Blue Button "Save and Advance" to move on. </th>	 Highlight ONE-chapter activity that meets the first objective of the program: Help consumers become better informed about Indiana agriculture 3 attachments are required Each attachment is limited to 3MB size Click on the Blue Button "Save and Advance" to move on.
RESULTS 100-WORD COUNT)	
Attach 3 attachments per activity (video, picture, audio, etc.) • ATTACHMENT 1 Choose File No file chosen • ATTACHMENT 2 Choose File No file chosen < ATACHMENT 3 Choose File No file chosen < BACK SAVE AND ADVANCE	

	LOCOUT
Indiana Farm Bureau'	
SAVE & LOGOUT	
Emphasize activities conducted by FFA members to promote agricultural practices and policies, or their education efforts that stimulate action in the ag community.	
Examples but not limited to:	
 FFA chapter activities promoting agriculture practices and gain consumer confidence (Agriculture issue presentations, National Ag Day activities) 	
 Activities to build support of the local FFA program (parent/student orientations, advocating for agricultural legislations, engaging policy makers by sharing the agriculture education model, use of social media to support agricultural causes) 	
TITLE	
IDENTIFY COALS OF PROCRAM (100-WORD COUNT)	
PLAN OF ACTION (200-WORD COUNT)	
li li	
Attach 3 attachments per activity (video, picture, audio, etc.)	
ATTACHMENT 1 Chaose File) No file chosen	
ATTACHMENT (Choose File) No file chosen ATTACHMENT 2 Choosen File No file chosen	
ATTACHMENT (Choose File) No file chosen ATTACHMENT 2 Choose File No file chosen ATTACHMENT 3	
Choose File No file chosen ATIACHMENT 2 Choose File No file chosen Choose File No file chosen Choose File No file chosen	

Step Thirteen: Fill-out Page 4 of application:

- Highlight ONE-chapter activity that meets the second objective of the program:
 - Emphasize activities conducted by FFA members to promote agricultural practices and policies, or their education efforts that stimulate action in the ag community.
 - 3 attachments are required
 - Each attachment is limited to 3MB size
- Click on the **Blue** Button "Save and Advance" to move on.

Indiana Farm Bureau	Step Fourteen: Fill-out Page 5 of
	application:
Stree Locout Collaborate and maintain positive relationships with community leaders who support agricultural education. Image: and Ag Professionals or County Fam Bureau Board, Chamber of commerce, Estension, etc. Image: and Ag Professionals or County Fam Bureau Board, Chamber of commerce, Estension, etc. Image: and the count of the county of the count	 Highlight ONE-chapter activity that meets the third objective of the program: Collaborate and maintain positive relationships with community leaders who support agricultural education 3 attachments are required Each attachment is limited to 3 MB size
RESULTS (100-WORD COUNT)	Click on the Plue Putton
Attach 3 attachments per activity (video, picture, audio, etc.) ATTACHMENT1 Choose File No file chosen • ATTACHMENT 2 Choose File No file chosen • ATTACHMENT 3 Comment Ein No file chosen	• Click on the Blue Button "Save and SUBMIT" to officially submit your chapter's Ag Literacy Challenge Award Application.
< BACK SAVE AND A SUBMIT	